

The **Parks and Recreation Board** met Monday, December 20, 2010, 4:30 pm, at Morton Community Center. Present at said meeting were Karen Springer, John MacDonald, Aimee Jacobsen, Richard Shockley and Attorney Andy Gutwein. Joe Payne, Pennie Ainsworth, Chris Foley, Lee Booth, Brenda Lorenz and Dan Dunten represented the department. Present from the City were Council member Ann Hunt. Absent from the meeting were Park Board Member Patrick Flannelly, Council members Gerald Thomas and Gerry Keen, and staff member Cheryl Kolb.

Karen convened the Board at 4:33pm.

The first item of the agenda was the approval of the minutes from the November 15, 2010 meeting. Richard motioned to approve the minutes. Aimee seconded the motion and the motion carried.

Superintendent – Joe reported on the following:

- Noted the Council Report was included in the mailing.
- He attended the National Trails Symposium in Chattanooga and discussed the development and use of the urban area along the Tennessee River.

Assistant Superintendent – Pennie reported on the following:

- She has entered all the Winter/Spring activities on to the web page
- The Global Fest Strategic Committee had another meeting; the committee is considering expanding the area to Chauncey and Columbia Streets

Parks – Lee reported on the following:

- Trail and Playground Inspections presented.
- Opened rink on time and everything is running well
- Repainting numerous park signs
- Doing minor repairs and improvements to the maintenance shop
- Snow removal as needed

Recreation Report – Chris reported on the following:

- The Winter/Spring brochures were mailed out; just under 4,000 were mailed
- Skate with Santa was held last Saturday with 64 people attending
- We are working on the use of credit and debit cards at the Riverside Skating Center. It will cost the department about twenty-five cents per transaction.

Morton Center – Brenda reported on the following:

- She distributed copies of enrollment figures for Morton. Fall enrollment was 1,393 compared to last year's fall enrollment of 1,319, an increase of 5.6%. For the year, we had an increase in enrollment of 2.9%.
- The kitchen remodel, Phase I, is complete. We really appreciate the grant from the Community Foundation of Greater Lafayette that made the renovation possible.
- Morton will be closed from December 23-January 3 and will open again on January 4.
- Morton will be featured in the Casual Friday segment on WLFJ's morning news show on Friday, January 7. Laura Kirtley will come to Morton and we will have segments on yoga, pottery and ballroom dance.

Joe mentioned that he will be doing an annual report for the Mayor and copies will be distributed to Park Board.

Dan mentioned that on November 9 a special ceremony was held for Helen Lillich in her memory. A tree planting ceremony was held on Kalberer Road with a placement of a sign that reads "Helen's Way" on the north side of the road. There were trees planted along Lindberg Road also in her name. Hugh Henry was also recognized last week by the Tree Fund for all his volunteer work over the years maintaining the Cumberland Avenue median. An award application has been submitted for Tree City USA. If we are successful, this will be our 20th year of receiving that award. He is also working on an additional award called the Growth Award, meaning you go above what the standard is.

Old Business

Boathouse Facilities Use Agreement

Joe is working to develop operational procedures for the West Lafayette Community Bay in the Purdue Crew Boathouse. He has been in contact with Steve Gray, who is very interested in being the 'point' person for the rowers. Mr. Gray has been rowing for a quarter of a century, and he and his wife each have shells that they wish to store there. He wants to work with us on designing shell storage facilities which we intend to build with materials in-house this winter. Joe is also working with a fellow who wants to work with us on canoeing activities next summer. Lee is working with Haley's to get our digital keying system installed. We have keys ordered which will be programmed for people that rent space. Joe suggested we start with low rental rates and prices could go up as we grow. We also have lockers that will be installed. The Wabash River Enhancement Corporation has two Voyager canoes that they would be interested in working with us to store. Joe suggested that you let him work with these people and continue discussions next month. He would like to have a call out and do a news article in the future.

Election of Officers

Aimee moved to approve the slate of officers as Karen-President, Richard-Vice President and Pat-Secretary for the 2011 year. John seconded the motion and the motion carried.

New Business

2011 Proposed Meeting Dates

Richard motioned to approve the Park Board calendar dates as presented. Aimee seconded the motion and the motion passed.

Appointment to the Foundation

Karen reported that Lowell Hardin has reached his term limit on the Park Foundation. He attended his final meeting today. Karen contacted Sarah Hubbard and she has agreed to serve on the Foundation Board. It is Karen's recommendation to have her serve a three-year term starting January 2011. Richard motioned to approve Sarah Hubbard as the Park Board appointment to the Park Foundation. John seconded the motion, and the motion carried. Joe thanked Lowell Hardin for all his work on the Park Foundation.

Rent Request

Brenda presented the Board with a copy of a letter from Chris Kuchta requesting that his rent not be increased for the 2011 year and that from that date forward it only increase by 3% instead of the 5% that is stated in the rental contract. After some discussion, Aimee made a motion to keep the rate as the same level for one year (\$465/month). Richard seconded the motion and the motion carried.

Sign Request

Joe requested permission to put a Riverfront District sign at the Riverside Skating Center. It would look like the signs in the Northwestern Heights Neighborhood. The proposal is to put one in the planting area on the west side of the skating center. It would be a three-inch black pole mounted in the ground in concrete. Richard made a motion to install the sign as Joe explained. Aimee seconded the motion and the motion carried.

Rink Towels

Joe received a request from Daniele Grieves, marketing manager for Transitions Dental Company. They would like to hand out 11"x18" white towels with blue lettering with their logo and phone number of Lifestyle Dentistry. They want to give it to the children that enroll in ice skating lessons at the rink. The towels cost \$1.14 each. After some discussion, the Board thought we should come up with a policy regarding advertising. Karen will talk to Brock and see what the Athletic Departments policy is in regards to advertising at athletic events. Joe will reply that we are not interested now, but we are working on a policy.

West Lafayette School Board – Karen reported the following:

- At the December 8 regular meeting the Board approved a 5-year strategic plan document that had been in the works since June of 2009, with a 40-member committee representing all facets of the school corporation. The three main objectives they are going to try to achieve in the next five years are: 1. By 2014 all students will experience a world-class education as measured by data-driven results. 2. By 2012 we will have a viable funding plan, which supports the mission of the West Lafayette Community School Corporation. 3. By 2012 we will implement an organized and systematic structure for identifying and addressing change, both internal and external. Under each of these objectives, there are different strategies.

Wabash River

Richard said the main thing going on now is the purchase of the port-a-pot site (south of Preston's). The Wabash River Enhancement Corporation has come to an agreement with the owner to purchase the land.

Other**Pay Claims**

Richard motioned for claims to be paid. Aimee seconded the motion and the motion carried.

Adjourn

Richard motioned to adjourn the meeting. Aimee seconded the motion and the meeting adjourned at 5:45 pm.

Presiding Officer

Secretary